The following points were discussed and agreed in the meetingrelated to online Trade License processes on 12th July, 2021. But, administrative approval needs to be obtained from the Public Health department so that these changes can be incorporated in UDP interface for the citizens.

New Trade License

1. <u>Property Type</u>: In present application,there is an **option** given to capture 'property type' (i.e. PID, Katha and Survey). Also, need was felt to capture the actual details of the property i.e., the PID Number, Khata Number and Survey Number. An administrative decision needs to be taken so that these changes can be incorporated in the current as well as UDP interfaces.

2. <u>TIN No., BESCOM RR No. and VAT No.</u>: Among these fields, only the BESCOM RR number needs to be retained and the fields for TIN and VAT numbers will be removed from the application. Public Health department needs to give an approval in this regard. Also, TIN No., VAT No. should be removed from Challan and Application status.

3. <u>Power License and Generator</u>: It was clarified by the CHO that in Suwarna Arogya Paravanige the higher power of the two was considered for fee calculation, but, that is an old scheme and that is not applicable at present. So, it was agreed that the applicant should declare both the usage of power and generator, based on which the license power fee will be calculated by adding these two components. Also, if the HP for power license and installed generator are different, then the slab for calculation will be different. So, when these two HPs are added, then for the calculation of fee, which HP fee slab is to be considered? Please clarify.

   In the example given below, both the scenarios are considered for calculation and there is a difference in total fee. With respect to the tables given below, kindly provide confirmation for the correct method for calculating the power license fee.

Sl No.	Power Range Fixed In The Existing TL Software	Fee Slab For Calculation per HP (In Rupees)
1.	01 TO 05	Rs.40
2.	06 TO 10	Rs.80
3.	11 TO 25	Rs.120
4.	26 TO 50	Rs.160
5.	>=51	Rs.200

As per the above calculation the Highest HP is calculated which is as follows:

Sl No.	Power Range Fixed In The Existing TL Software	Calculated Fee (In Rupees)
1.	4 HP (Power License Fee – 4HP * Rs. 40)	Rs. 160
2.	6 HP (Installed Generator – 6HP * Rs. 80)	Rs. 480
	Total Fee Calculated (when HP is calculated individually for Power License and Generator)	Rs. 640
Sl No.	Power Range Fixed In The Existing TL Software	Calculated Fee (In Rupees) As Per Total HP
1.	4 HP (Power License)	10 HP
2.	6 HP (Installed Generator)	
	Total Fee Calculated as per Total HP (10HP * Rs. 80)	Rs. 800

a) Based on the above calculations, kindly provide confirmation on the calculations need to be implemented in the TL Software like whether to calculate rates on individual HP or to fix amount on Total HP.
b) From which year the calculation needs to be incorporated in the TL Software?
c) Whether arrears need to be collected from the traders who have already applied for New Trade calculating for a higher HP?

4. <u>Penalty for OC</u>: It was opined by the Special Commissioner IT and Health that there should be a provision given to the applicant to upload the Occupancy Certificate (OC) in the new trade licenses application. If the applicant fails to produce the same, then in lieu of OC, penalty of Rs. 500 will be levied on the applicant. Also, Special Commissioner IT and Health mentioned that a suitable term needs to be put in the application instead of "OC exempted fee" or "Penalty for OC".

5. <u>Selection of years in multiple trades application</u>: In case the applicant applies for licenses for multiple trades in the application, in the current form, there is no option for the applicant to select different number of years for these multiple trades. It was agreed in the meeting that there should be a provision for the applicant to select different years for the respective multiple trades for which the application form is filled. It was mentioned by the Special Commissioner IT and Health that at the backend, BBMP should be able to generate reports so that timely inspections can be carried out by the concerned BBMP officials. Also, the number of years applied has to be changed in reprint of receipt, acknowledgment, certificate, challan, application status.

Renewal of Trade License

6. Category Issues: In trade classification, provision for trader to extend the trade option, which is not given in existing application. Ex: If trader applies for 5 HP power and the applicant needs to continue with 8 HP in existing application they have option to apply New Trade License. In this regard, it was agreed that instead of a new application, there should be a provision for the applicant to update the HP, depending on which the updated renewal fee will be calculated. It was mentioned by the Special Commissioner IT and Health that at the backend, BBMP should be able to generate reports so that timely inspections can be carried out by the concerned BBMP officials.

7. In case the applicant choses multiple trades in the application, in the current form, we are binding the applicant to renew the two trades for the same number of years. In continuation to the point #5, there should be a provision for the applicant to choose the specific trade for which the renewal can be sought. It was mentioned by the Special Commissioner IT and Health that at the backend, BBMP should be able to generate reports so that timely inspections can be carried out by the concerned BBMP officials. In case of multiple trades, if the applicant wishes to cancel one trade, then remaining trade details should be displayed in certificate and revised trade amount will be changed in challan and receipt.